

# Guidelines for adding data to the Low Carbon Investment Registry

Version 4.0 October 11, 2016

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## **SECTION 1: INTRODUCTION**

**THE LOW CARBON INVESTMENT (LCI) REGISTRY IS A GLOBAL PUBLIC ONLINE**

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**DATABASE OF LOW CARBON INVESTMENTS MADE BY INSTITUTIONAL INVESTORS****1. Rationale: Why create a registry of low carbon investments made by institutional investors?**

Policy maker, beneficial member and investment sector interest is growing rapidly in the nature of low carbon investments which have been made by institutional investors (“**Investors**”) and the rationale for such investments. The Low Carbon Investment Registry (“**LCI Registry**”) will provide:

- A voluntary opportunity for Investors to communicate their low carbon investments publicly;
- A base of evidence in the form of examples of low carbon investments made by Investors globally; and
- A better understanding for Investors and their stakeholders of flows of private capital into low carbon investments.

The objectives of publishing data from LCI Registry include:

- Providing momentum to international negotiations on emissions reductions leading up to Paris COP December 2015, by demonstrating to national governments that Investors are making low carbon investments.
- Illustrating with examples that where government policies support low carbon investments, even more low carbon investing is possible.
- Demonstrating to beneficial members that pension funds are making low carbon investments and are also seeking to better understand future low carbon investment opportunities.

**2. Is anyone else providing a registry of low carbon investments by institutional investors?**

Other groups collate and report relevant investments, but the LCI Registry fills a gap in the market, for example:

- Bloomberg New Energy Finance assesses renewable energy but not all low carbon investments
- Preqin assesses infrastructure investments, but not on sources of capital
- OECD models private low carbon investment flows but does not have data from investors to calibrate these models.

No single initiative provides data on activities related to the full range of low carbon investments made by institutional investors. The LCI Registry aims to do just this and to help stakeholders better understand flows of private capital into low carbon investments.

### 3. Who should input data?

The LCI Registry is a database of low carbon and emissions reducing investments made by Investors. Accordingly all entries in the LCI Registry are to be made from the perspective of the asset owner (e.g. pension funds, master trusts or insurance companies). Asset managers may assist their clients, with their approval, to enter data into the LCI Registry.

### 4. What are the principles to consider when entering data to the LCI Registry?

The principles guiding the development and operation of the LCI Registry are:

- a) **Inclusion:** at least contribute the easily-identifiable low carbon investments in your portfolio.
- b) **Completeness:** we acknowledge that the LCI Registry will not be a complete set of low carbon investment data and will take some time to grow.
- c) **Integrity:** participants should ensure that their share of an investment is only entered once, from the perspective of the asset owner.

### 5. Will this data be made public?

As the data, once published will be available for viewing by other investors and the public, users are encouraged to check that they are legally able to disclose and submit data to the LCI Registry and in the format requested.

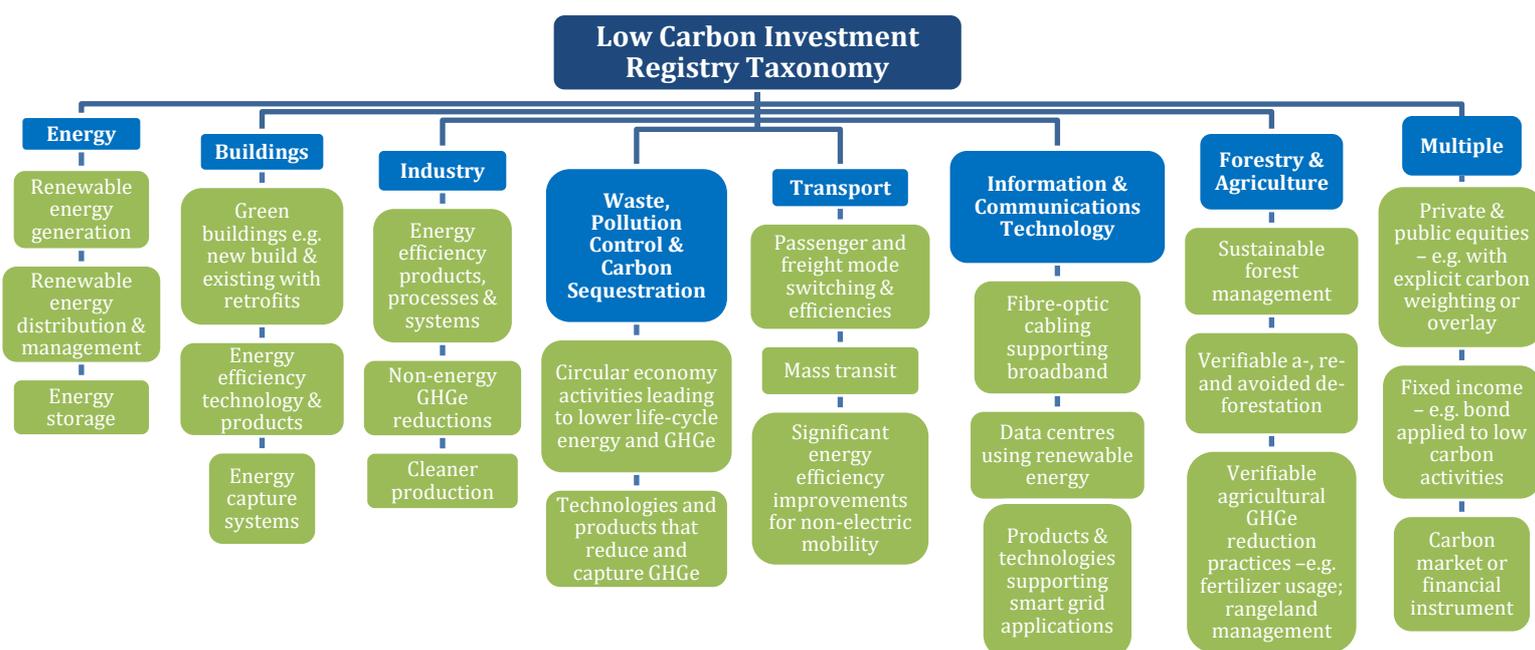
Registry data will inform analysis on the low carbon investment priorities of Investors and be used in dialogue with governments about policies leading to a low carbon economy (e.g. climate, emissions or energy policies).

### 6. How do I recognize an eligible low carbon or decarbonizing investment to add to the LCI Registry?

Where possible, we have drawn on existing industry definitions and guidance (for example, the use of a framework based on the draft Climate Bonds Initiative (CBI) taxonomy for low carbon investments) rather than developing new ones. The *LCI Registry Taxonomy of Eligible Investments* is available for your information.

Figure 1 contains the highest level categorization of low carbon investments for the purpose of the LCI Registry. Details regarding categories requiring further work and excluded from the LCI Registry are included in the *LCI Registry Taxonomy*.

*Figure 1. Low carbon investments for the purposes of the LCI Registry*



Where the investor is unsure of the low carbon project details or there are multiple low carbon projects in a single asset (e.g. a low carbon fund), data can be entered in the “Multiple” section by type of investment.

## SECTION 2: ENTERING DATA IN THE LCI REGISTRY

### 7. Step-by-step on how to make an entry

1. Familiarize yourself with the principles in Section 1, part 4 of this User Guide and the definitions in the [LCI Registry Taxonomy](#)
2. Prepare the information in Table 1 for each low carbon investment
3. Ensure that you are legally able to include this information in the format suggested given that the information will become publicly available on the LCI Registry. Ensure you have all necessary consents from relevant counter parties
4. Go to <http://globalinvestorcoalition.org/introduction/>
5. You will now be guided through the LCI Registry Investment Entry page
6. Enter your name, legal company name and email address. These details will *not* be published on the GIC website where the LCI Registry is hosted.
7. Enter the details on each investment, selecting from drop down boxes as relevant

Table 1. LCI Registry fields

Asset owner name	Category of investment	Value (USD m)	Type of investment <i>Optional: Sub-type of investment</i>	Destination region <i>Optional: destination country</i>	How managed	Name of manager <i>Optional: Fund name</i>	Listed or unlisted	Description (500 characters)	Policy impact	Relevant policy name
Free text	Drop down menu	Free numbers	Drop down menu	Drop down menu	Drop down menu	Free text	Drop down menu	Free text – 500 character limit	Drop down menu	Free text – 500 character limit

The following guidelines explain what should be included in each field in Table 1.

<b>Asset owner name</b>	The name of the owner of the investment
<b>Category of investment</b>	One of the categories from column ‘A’ of the <i>LCI Registry Taxonomy of eligible investments</i> . For diversified funds, choose ‘multiple’
<b>Type of investment</b>	One of the items from column ‘B’ of the <i>LCI Registry Taxonomy</i>
<b>Sub-type of investment</b>	One of the items from column ‘C’ of the <i>LCI Registry Taxonomy</i>
<b>Value of the investment in USD million</b>	The value of the investment in USD millions. Use whole numbers, rounded to the nearest million. Do not use decimal points. Include only your share of the value of the asset. Include only investments with a minimum 50% of either value (proportion of company valuation) or turnover derived from low carbon assets and activities as listed in the <i>LCI Registry Taxonomy</i> . Where below 50% value is known, the investor may identify just the low carbon portion.
<b>Destination region (destination country)</b>	Name the region and if possible the country where the investment is located, the company headquartered or the fund managed
<b>How is this investment managed?</b>	Is the fund or investment managed internally or externally?
<b>Name of manager</b>	Include the name of the investment manager if externally managed

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<b>Name of fund</b>	Include the name of the investment fund if externally managed
<b>Listed or unlisted</b>	Is the investment publicly listed on an exchange or unlisted?
<b>Description (500 Characters)</b>	Describe the fund or investment in your own words
<b>Policy impact*</b>	Identify whether or not government policies (e.g. climate, energy, emissions etc.) were material to your investment decision
<b>Name of the government policy*</b>	Name the government policy that was relevant
<b>General Comments</b>	There is also a text box for you to log any questions or comments you may have. This is also where you can log an investment you consider should be captured in the LCI Registry but for which there is yet no clear place.

\*These Policy responses will not be made public.

## 8. What happens after I input my data?

Check your entries before you submit each investment record. Once submitted, staff from the regional investor networks will check it. You may be contacted via the email address that you provided to clarify particular data entered. Investor network staff will publish your entries and so it may take a day or two for your entries to become public. If at a later stage you discover that you need to change or remove data submitted, email the [Contact](#) in your region with the changes that need to be made.

## 9. What if I have further questions or need help?

If, after reading this guideline, you still need help, call or email your [regional representative](#) as listed on the front of this document.

**Will my data be made public?** Yes. However financial data will be published on the Registry in value ranges so specific values are not disclosed publicly. Other personal and policy responses as identified in the above categories will not be included.

**How?** The LCI Registry will be hosted on the GIC website visible to the public.

**Who else is participating?** The LCI Registry is a project approved by all four regional investor groups. Initially Investors from each of the regional networks are invited to contribute to the LCI Registry. The LCI Registry will be open to other investors from June, 2014.

**Is this going to turn into another investor survey?** After the initial data gathering phase and release in 2014, the GIC groups will review the project and put a proposal to members about the future for the LCI Registry and data gathering activities.

### 10. Further details for identifying low carbon investment for the LCI Registry

The *LCI Registry Taxonomy*, contains some investment areas requiring further work. In these areas it is less clear whether or not the investment will provide a low economy benefit consistent with the pace of change required to avoid dangerous climate change; as it is unknown, more investigation is warranted. It may also mean that the area needs more investigation to determine the most appropriate hurdle rates to be included in future editions of the *LCI Registry Taxonomy*.

A small number of adaptations have been made to enable the use of the Climate Bonds Initiative (CBI) Taxonomy and Standards for the LCI Registry. The main reasons for the adaptations are included in Table 2. For the current version of the draft CBI Taxonomy, visit the [website](#).

*Table 2. Explanation of the intended differences between Climate Bonds Initiative and the Low Carbon Investment Registry*

	Climate Bonds Taxonomy	Low Carbon Investment Registry
Aim	Fixed income vehicle for helping deliver a low carbon economy consistent with avoiding dangerous climate change	Data base of low carbon investments aimed at demonstrating the current level of low carbon investing activity internationally to evidence the potential for this sector
<b>Factor</b>		
Asset type	Bonds	All asset types
Asset performance & thresholds	Stringent thresholds – aims to lower the climate related risk to the investor because of its investment length	Inclusive thresholds – aims to provide a broad and deep list of investments consistent with the intent of showing what’s possible in low carbon investing



Investor Network on  
CLIMATE RISK



Investor Group on  
Climate Change



GLOBAL INVESTOR COALITION ON CLIMATE CHANGE